



NOTICE OF ANNUAL GENERAL MEETING

In accordance with Paragraph 5.1 of the Constitution, notice is hereby given that there will be an
Annual General Meeting (AGM) of Swaffham & District u3a
at 10:00am on Thursday 7th May 2026.

Holme Hale Village Hall, School Road, Holme Hale, IP25 7DP

Please note the earlier start time than usual meetings

Agenda

- 1 Welcome
 - 2 Apologies for absence
 - 3 Approval of Minutes of the previous AGM held on Thursday 1st May 2025
 - 4 Approval of the Chairman's & Vice Chairman's report for 2025/2026
 - 5 Approval of the Annual Accounts for the financial year ended 31st March 2026
 - 6 Appointment of an Independent Examiner
 - 7 To consider and if thought fit to approve the following resolutions:
 - 7.1 **Swaffham & District u3a Resolution 1**
Membership fees are held at the current rate as we have a healthy balance in our accounts therefore the membership fees for the year 2027/2028 will be unchanged for a full year.

1st April 2027 to 31st March 2028	£14.00 full year
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 - 7.2 **Swaffham & District u3a Resolution 2**
A sliding scale of membership is being introduced to be fairer to those new members who join later in the year therefore the membership fees will be reduced for those members joining part way through the year:

Joining between 1st April 2026 to 30th September 2026	£14.00 full year
Joining between 1st October 2026 to 31st January 2027	£ 9.00 half year
Joining between 1st February 2027 to 31st March 2027	£ 5.00 2 months
 - 7.3 **Swaffham and District u3a Resolution 3**
That the sum of £4000.00 will be held as a reserve to ensure that all u3a Capitation and Beacon fees, rentals and other expenses are covered. This is in accordance with best practice and advice from the Charity Commission. This amount will be reviewed annually.
- ### 8 Election of Officers and Committee Members
- The Principal and Ordinary Officers of the Committee roles are open to nominations. Any paid up member of the Swaffham & District u3a can apply for any of the following:
- Chair**
 - Vice Chair**
 - Secretary**
 - Treasurer**
 - Programme Secretary**
 - Groups Coordinator**
 - Committee Members**

9 Any other business

To be notified to the Secretary in writing or email and arrive by Thursday 30th April 2026 at the latest.

The AGM will be followed by a talk from the War Graves Commission
https://swaffham.u3asite.uk/u3a_events/annual-general-meeting/